



## NOTICE TO PROCEED

October 04, 2024

**THEA COMPUTER SALES, SERVICES, AND ENTERPRISES**  
Sta. Isabel, Dipolog City

Dear Sir/Madam:

The attached Purchase Order having been approved, is hereby given to your end that the procurement of **Office Equipment Supplies and Consumables** under **Purchase Order No.2024-10-025(TF)** dated **October 03, 2024**, may commence effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial General Services Office, Capitol Building General Luna Street, Estaka, Dipolog City.

Very truly yours,

  
**JULIUS C. NAPIQUIT**  
Provincial Vice Governor

Performance Bond  
October 2, 2024

I acknowledge receipt of this Notice on: 11 - 4 - 24

Name of the Representative of the Bidder: MARION SANDRICKS

Authorized Signature: 