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Republic of the Philippines  
**PROVINCE OF ZAMBOANGA DEL NORTE**  
**PROVINCIAL GOVERNOR'S OFFICE**  
BAC Conference Room Capitol Building, Estaka, Dipolog City

**NOTICE TO PROCEED**

September 26, 2024 ✓

**COPYLANDIA OFFICE SYSTEMS CORPORATION** ✓  
Mandaluyong City, Metro Manila

Dear Sir/Madam:

The attached Purchase Order having been approved, is hereby given to your end that the Procurement of **Office Equipment Supplies and Consumables** under **Purchase Order No.: 2024-09-054(DC)** dated **September 25, 2024**, may commence effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial General Services Office, Capitol Building General Luna Street, Estaka, Dipolog City.

Very truly yours,

  
**ROSALINA G. JALOSJOS**  
Provincial Governor



I acknowledge receipt of this Notice on: \_\_\_\_\_ 11-09-24

Name of the Representative of the Bidder: \_\_\_\_\_ JENN LIZA ICP

Authorized Signature: \_\_\_\_\_ 