



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
PROVINCIAL GOVERNOR'S OFFICE
BAC Conference Room Capitol Building, Estaka, Dipolog City

NOTICE TO PROCEED

August 27, 2024 ✓

COPYLANDIA OFFICE SYSTEMS CORPORATION ✓
Mandaluyong City, Metro Manila

Dear Sir/Madam:

The attached Purchase Order having been approved, is hereby given to your end that the Procurement of **Office Equipment Supplies and Consumables** under **Purchase Order No.: 2024-08-049(DC)** dated **August 22, 2024**, may commence effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial General Services Office, Capitol Building General Luna Street, Estaka, Dipolog City.

Very truly yours,


ROSALINA G. JALOSJOS
Provincial Governor

I acknowledge receipt of this Notice on: _____

08 - 27 - 24

Name of the Representative of the Bidder: _____

JENA VERA KOP

Authorized Signature: _____

