



## NOTICE TO PROCEED

October 04, 2024

**A & A ENTERPRISES**  
San Pedro, Dapitan City

Dear Sir/Madam:

The attached Purchase Order having been approved, is hereby given to your end, that the supply and delivery **Office Equipment Supplies and Consumables** to be used at Provincial Administrator's Office under PO No. **2024-10-0393(PB)** dated October 03, 2024, may commence effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Provincial General Services Office, Capitol Building, Estaka, Dipolog City.

Very truly yours,

  
**ROSALINA G. JALOSJOS**  
Provincial Governor

I acknowledge receipt of this Notice on:  
Name of the Representative of the Bidder:  
Authorized Signature:

11-07-24  
