

PURCHASE ORDER
Province of Zamboanga del Norte

Supplier : THEA COMPUTER SALES, SERVICES, AND ENTERPRISES	P.O. No.: 2024-10-0409(PB)
Address : Sta. Isabel, Dipolog City	Date : 10/17/2024
TIN: 486 184 823 000	Mode of Procurement: Public Bidding
	PR No./s 200(01)24-09-278(A)

Gentlemen :
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : PGSO Warehouse, Capitol Extension Building, Malvar St., Estaka, Dipolog City	Delivery Term: 30 calendar days upon receipt of Notice to Proceed (NTP)
Date of Delivery :	Payment Term: 30 Days after full delivery

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	ream	5	Bond Paper A4	270.00	1,350.00
2	ream	5	Bond Paper Long	280.00	1,400.00
3	ream	5	Bond Paper Short	255.00	1,275.00
4	pcs	20	Folder Long	9.00	180.00
5	pcs	20	Folder Short	8.00	160.00
6	box	5	Pencil #2, 12/box	96.00	480.00
7	box	5	Black Signing Pen 12/box	850.00	4,250.00
8	box	10	Black Ballpen 12/box	96.00	960.00
9	pcs	5	Glue 130g	75.00	375.00
10	box	5	Paper Fastener	65.00	325.00
11	box	5	Paper Clip Metallic	45.00	225.00
12	set	2	Printer Ink, 003/ Black, Cyan, Magenta, Yellow	2,100.00	4,200.00
13	pcs	3	Stapler #35	45.00	135.00
14	box	5	Staple Wire #35	350.00	1,750.00
15	pcs	2	File Puncher	380.00	760.00
16	pcs	5	Tape Transparent 1"	45.00	225.00
17	pcs	5	Packing Tape 1"	65.00	325.00
18	pad	5	Stick - on note 5 color 0.5" x 1.7" / 10x25 sheets	65.00	325.00
19	pcs	15	Expanded Envelope Long Brown	25.00	375.00
20	pc	1	White Board 60cm x 90cm	2,800.00	2,800.00
21	box	1	White Board Marker Broad 12/box	850.00	850.00
22	pcs	3	Scissor 7"	120.00	360.00

*****NothingFollows*****

Purpose:
For the use of Provincial Physical Fitness and Sports Development Office, this province

Total	Twenty-Three Thousand and Eighty-Five Pesos Only	23,085.00
--------------	---	------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conformed: