PURCHASE ORDER

Province of Zamboanga del Norte

Supplier :	**RRCC COMPUTER & OFFICE SUPPLIES SALES & SERVICES**	P.O. No.:	**2024-10-0391(PB)**
Address :	Herrera St., Central, Dipolog City	Date :	**10/03/2024**
		Mode of Procurement:	**Public Bidding**
TIN:	180 513 567 000	PR No./s	**200(01)24-09-023(E)**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PGSO Warehouse, Capitol Extension Building, Malvar St., Estaka, Dipolog City	Delivery Term: 30 calendar days upon receipt of Notice to Proceed (NTP)	
Date of Delivery :		Payment Term:	30 Days after full delivery

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	pcs.	100	Ballpen (good quality) Blue/ Black	10.00	1,000.00
2	pcs.	100	Folder Long	11.00	1,100.00
3	box	50	Paper Clip, Plastic Coated	40.00	2,000.00
4	box	100	Paper Fastener Plastic Coated	58.00	5,800.00
5	reams	40	Paper, US Bond, A4	300.00	12,000.00
6	reams	75	Paper, US Bond, substance long	303.00	22,725.00
7	reams	80	Paper, US Bond, substance short	300.00	24,000.00
8	pcs.	40	Pen, Sign Pen	70.00	2,800.00
9	pcs.	6	Puncher, Paper	350.00	2,100.00
10	pcs.	12	Tape, packing 2"	95.00	1,140.00
11	pcs.	12	Stapler #35 (good quality)	335.00	4,020.00
12	pcs.	24	Permanent Marker - black	65.00	1,560.00
13	pcs.	12	Permanent Marker - blue	65.00	780.00
14	pcs.	5	Mechanical Pencil	160.00	800.00
15	pcs.	12	Adhesive Tape - 1"	58.00	696.00
			*****NothingFollows*****		
			Purpose:		
			For use in the Office of the Provincial Treasurer Office		
Total			**Eighty-Two Thousand Five Hundred Twenty-One Pesos Only**		**82,521.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,