



Republic of the Philippines
Province of Zamboanga del Norte
OFFICE OF THE PROVINCIAL GOVERNOR
Bids and Awards Committee
Provincial Capitol, Estaka 7100 Dipolog City



March 10, 2026

INVITATION TO BID

Procurement of Various Office Supplies

The Provincial Government of Zamboanga del Norte through the General Fund of 2026 intends to apply the sum of **Two Million Eighty Eight Thousand Five Hundred Seventy Five Pesos only (Php 2,088,575.00)** being the approved Budget for the Contract (ABC). Bids received in excess of the ABC shall be automatically rejected at Bid opening.

The Provincial Government of Zamboanga del Norte now invites sealed Bids from eligible Bidders and PhilG-EPS Registered (Philippine Government Electronic Procurement System) for the Procurement of Various Office Supplies under **PR # 200(01)26-02-033(A)**. Delivery of the Goods is required at least thirty (30) working days upon receipt of the Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the 2016 Implementing Rules and Regulations Part A (IRR-A) of Republic Act No. 9184 (R.A. 9184), Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

Prospective Bidders may obtain further information from the Provincial Government of Zamboanga del Norte and inspect the Bidding Documents of the address given below.

A complete set of Bidding Documents may be acquired by interested Bidders on **March 10 2026 to March 31, 2026** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Thousand Pesos Only (Php 5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the Provincial website (<http://www.zamboangadelnorte.gov.ph/>) provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

The Provincial Government will hold a Pre – Bid Conference on **March 17, 2026 at 10:00 o'clock in the morning** at the BAC Conference Room, Capitol Building, Estaka, Dipolog City, which shall be open only to all interested parties.

Bids must be delivered to the address below on or before **March 31, 2026 at 10:00 o'clock in the morning**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 14.

Bid opening shall be on **March 31, 2026 at 10:00 o'clock in the morning** at the BAC Conference Room, Capitol Building, Estaka, Dipolog City, unless announced otherwise. Bids will be opened in the presence of the Bidders' representative who chooses to attend at the address below. Late bids shall not be accepted.

The Provincial Government of Zamboanga del Norte reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

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